



# DECISION RECORD

Gloucester  
City Council

Publication Date

11 November  
2021

**Decision Of**

Cabinet

**Date of Decision**

10 November 2021

**Item No.**

7

**Title**

The Future of the Tourism and Destination Marketing Function

**Report Of**

Cabinet Member for Culture and Leisure (Councillor Steve Morgan)

**Report Author**

Philip Walker, Head of Culture

**Wards Affected**

All Wards

**Key Decision**

No

**DECISION:**

**RESOLVED** that the Tourism and Destination Marketing Team should be kept within the City Council for the next three years.

**REASON FOR DECISION:**

The reasons for the recommendations are laid out in the Business Case.

**ALTERNATIVE OPTIONS CONSIDERED:**

The Business Case (Appendix 1, section 8) includes an options appraisal of different scenarios for the council to consider.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 18 November 2021

**CONFIRMED AS A TRUE RECORD:**

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

**Decision Maker:**

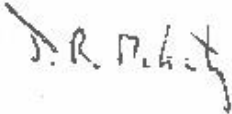
Councillor Richard Cook  
Leader of the Council



**Date:** 10 November 2021

**Proper Officer:**

Jon McGinty  
Managing Director



**Date:** 10 November 2021



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10 November 2021

**Item No.**

8

**Title**

Garage Audit

**Report Of**

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

**Report Author**

Abi Marshall, Property Commissioning Manager

**Wards Affected**

All Wards

**Key Decision**

No

## DECISION:

**RESOLVED** that subject to available funds our garages are invested in to improve the condition of our garage stock, reduce the waiting list and bring void garages back into use.

## REASON FOR DECISION:

Ward members have been consulted and they would like to see the garages refurbished and bought back into use. Residents have voiced their concerns about parking constraints and they want to see the garages retained.

The garages are in demand and there are 20 people on the waiting list. 8 garages would be bought back into use. The Garages should undergo refurbishment costing £42,325.

The garage rents, occupancy terms can be reviewed in line with the market for an improvement in the space. We would improve the customers experience with us, increase information available about the garages from the outset, help manage expectations and reduce frustration in relation to waiting list times.

Continue to request updates from GCH in relation to their garage review. We cannot lead the GCH garage review but we can offer assistance or suggestion if GCH would like our input.

## ALTERNATIVE OPTIONS CONSIDERED:

Alternative options to replace, dispose or repurpose/redevelop are laid discussed in the report.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

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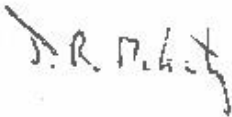
Councillor Richard Cook  
Leader of the Council



**Date:** 10 November 2021

**Proper Officer:**

Jon McGinty  
Managing Director



**Date:** 10 November 2021



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Cabinet

**Date of Decision**

10 November 2021

**Item No.**

9

**Title**

Revenues and Benefits Service

**Report Of**

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

**Report Author**

Jon Topping, Head of Policy and Resources

**Wards Affected**

All Wards

**Key Decision**

Yes

## DECISION:

### RESOLVED that:

- (1) the Revenues and Benefits service is insourced with a commencement date of the 1<sup>st</sup> June 2022
- (2) the Head of Policy & Resources (in consultation with the Cabinet Member Performance & Resources and the Council Solicitor) is authorised to take such actions and make such arrangements as are necessary for the implementation of the above resolution including such legal processes and agreements.

## REASON FOR DECISION:

Option 1 in the report is discounted as this will not be achievable given the timeframes, however this is something the Council could look to pursue in the future.

The insourcing of the service is the only viable option available to the Council at this time and will continue to deliver services at the current level.

It is expected that the insourcing will deliver savings once the service is embedded while also continuing to provide quality service.

## ALTERNATIVE OPTIONS CONSIDERED:

Discussed in the body of the report.

## OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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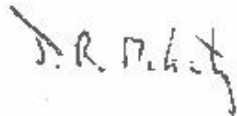
Councillor Richard Cook  
Leader of the Council



**Date:** 10 November 2021

**Proper Officer:**

Jon McGinty  
Managing Director



**Date:** 10 November 2021



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**Decision Of**

Cabinet

**Date of Decision**

10 November 2021

**Item No.**

10

**Title**

Regulation of Investigatory Powers Act 2000 (RIPA) - Annual Update

**Report Of**

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

**Report Author**

Jon Topping, Head of Policy and Resources

**Wards Affected**

All Wards

**Key Decision**

No

## DECISION:

**RESOLVED** that the annual update on the use of RIPA powers is noted.

## REASON FOR DECISION:

No action is required and the recommendation is therefore for Cabinet to note the Council's use of its RIPA powers.

## ALTERNATIVE OPTIONS CONSIDERED:

The Council still has and can make use of other investigatory powers, such as overt surveillance, when investigating potential criminal offences, but must comply with RIPA when it carries out Directed Surveillance or CHIS. There are therefore no real alternative options relevant to the Council's use of its RIPA powers.

## OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

## CONFLICTS OF INTEREST (including any dispensations granted):

None

## SCRUTINY (including details of call-in procedure where applicable):

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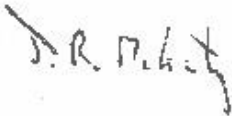
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**Decision Maker:**

Councillor Richard Cook  
Leader of the Council

**Date:** 10 November 2021**Proper Officer:**

Jon McGinty  
Managing Director

**Date:** 10 November 2021**CALL-IN PROCEDURE**

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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